



Pertubuhan Perekabentuk Dalam
M a l a y s i a

Pertubuhan Perekabentuk Dalam Malaysia (2290-11-WKL)
(Malaysian Institute of Interior Designers)
C3-3A-10, Solaris Dutamas, 1 Jalan Dutamas 1,
50480 Kuala Lumpur.

t +603 6411 6801/ +603 6412 6801 f +603 6411 6802 e membership@miid.org.my w www.miid.org.my

APPLICATION FOR BODY CORPORATE MEMBERSHIP

- Design Firm
Industry *tick one box
Education

REQUIREMENTS & CONDITIONS

A candidate for admission as a Body Corporate Member shall possess qualification which this Constitution and the By-laws may prescribe or allow and which is acceptable to the Council of the Institute

The category of Body Corporate membership shall be divided into the following classes:

- i. Design Firm Members
- ii. Industry Members
- iii. Education Members

(1) Design Firm Members

Subject to the requirements of the law for the time being in force (including but not limited to the Architects Act 1967), a candidate for admission as a Design Firm Member shall be a body corporate, partnership or sole proprietorship: -

- which is incorporated in Malaysia; and
- (a) where all partners of the partnership or the sole proprietor are registered Interior Designers under the Architects Act 1967; or
(b) in the case of body corporate, where it
 - i. has a board of directors comprising persons who are registered Interior Designers or Architects under the Architects Act 1967,
 - ii. has shares held by members of the board of directors mentioned in the foregoing paragraph (i) solely or with any other persons who are registered Interior Designers or Architects under the Architects Act 1967; and
 - iii. has a minimum paid-up capital which shall be an amount to be determined by the Council.

(2) Industry Members

A candidate for admission as an Industry Member shall be a company, partnership or sole proprietorship:

- which is in operation for a minimum period of two (2) years prior to becoming an Industry Member of the Institute; and
- which provides goods or services related to the interior design industry.

(3) Education Members

Educational institutions, academic departments or schools which are involved in teaching and researching Interior Design and Interior Architecture. Applicants must meet the following requirements:

- Educational institution whose curriculum meets the Minimum Standards for Interior Design Education as mandated by Malaysian Qualifications Agency (MQA) are eligible;
- The Educational institution must have a regularly published bulletin or catalogue listing admission requirements, courses, tuition, duration, facilities, and other pertinent information about the school and its Interior Architecture/Design curriculum. If not already covered in the published bulletin or catalogue, a list of faculty members and their qualifications must be submitted to the Institute upon application.

SUBMISSION REQUIREMENT (Compulsory)

		Design Firm	Industry	Education
a)	Memorandum and Articles of Association (M&A)/Form D (Certificate of Registration) (Certified True Copy)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b)	Form 49 (Certified True Copy)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c)	Form 24 (Return of Allotment of Shares) (Certified True Copy)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d)	LAM Body Corporate certificate (Certified True Copy)	<input type="checkbox"/>	N/A	N/A
e)	LAM registration certification of all Directors and Shareholders/Proprietor/Partners (Certified True Copy)	<input type="checkbox"/>	N/A	N/A
f)	Malaysia Qualifications Agency Certificate (Certified True Copy)	N/A	N/A	<input type="checkbox"/>
g)	Others (if any) (Certified True Copy)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h)	Processing fee (non-refundable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i)	Subscription fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Applicant must submit certified photocopy of testimonials, certificates and other relevant documents in support of the application.

The application must be submitted with a processing fee and subscription fee in the form of bank transfer/cheque made payable to :

Account No. : 224-00000-938
 Account Nama : Pertubuhan Perekabentuk Dalamam Malaysia
 Account Bank : Hong Leong Bank

PROCESSING FEE/SUBSCRIPTION FEE

MEMBERSHIP CLASS	PROCESSING FEE	SUBSCRIPTION FEE
DESIGN FIRM	RM1000	RM500 per annum
INDUSTRY:		
MALAYSIAN	RM1000.00	RM1000.00 per annum
INTERNATIONAL	RM1000.00	RM2000.00 per annum
EDUCATION	RM1000.00	RM1000.00 per annum

4.10.2 Refusal of Application

The Council reserves the right to refuse admission of any applicant for membership for any of the reasons listed under Clause 6.3 or without assigning any reason thereof.

4.10.3 Payment of Processing Fees and Subscriptions Fees

4.10.3.1 Applications for membership shall be accompanied by the appropriate non-refundable processing fees together with the subscription fee. In the event the application is not accepted by the Council, the subscription fee will be refunded to the applicant. Upon acceptance, the applicant shall pay the subscription fees.

SUBMISSION REQUIREMENT (Compulsory)

5.1 Payment of Processing Fees, Subscriptions Fees and Other Dues

5.1.1 The amount of processing fees, subscriptions fees and other dues shall be prescribed from time to time in the Bye-Laws.

5.1.2 The annual subscription fee shall be due or caused to be paid in advance by the first day of January in each year or upon nomination (in the case of Fellows). Members admitted before the first day of July in a year shall pay the subscription payable for the current year, and those admitted on and after the first day of July shall pay half the annual subscription.

5.1.3 In this section the word “year” shall mean the period from 1 January in any calendar year to 31 December in the same calendar year.

5.1.4 Where a Member applies to upgrade his membership, a processing fee shall be levied in addition to the subscription fee as prescribe in the Bye-Law.

The Council shall be empowered to make changes, in writing, if required, in times needed.

5.1.5 The Council or Annual General Meeting may, from time to time, amend the processing fee and subscription payable by all members

SEND YOUR APPLICATION TO:

MEMBERSHIP APPLICATION

Pertubuhan Perekabentuk Dalaman Malaysia (2290-11-WKL)
(Malaysian Institute of Interior Designers)
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t +603 6411 6801/ +603 6412 6801 f +603 6411 6802 e membership@miid.org.my w www.miid.org.my

BENEFITS – DESIGN FIRM

1. A MIID Body Corporate (Design Firm) Certificate will be issued.
2. Body Corporate Members may use a special MIID Body Corporate (Design Firm) Logo on all marketing materials eg. Name cards, website, letterhead, etc. (Subject to guidelines).
3. Body Corporate Members will be able to purchase at members’ price for all paid MIID Events (subject to terms & conditions of the event).
4. Body Corporate Members can attend MIID REKA Sessions at the members’ rate for a maximum of 2 persons.
5. Body Corporate Members will be listed in MIID Newsletter.
6. Body Corporate Members will receive invitations to MIID Networking & Social Events (limited to 2 pax only).
7. Waived processing fee for one person within the company, who are not the Director of the company, provided that the person meets the criteria of Ordinary membership

*MIID reserves the right at its discretion to change, modify, add or remove the benefits listed at any time

BENEFITS – INDUSTRY/EDUCATION

1. A MIID Body Corporate (Industry/Education) Certificate will be issued.
2. Body Corporate Members may use a special MIID Body Corporate (Industry/Education) Logo on all marketing materials eg. Name cards, website, letterhead, etc. (Subject to guidelines).
3. Body Corporate Members will be able to purchase at members’ price for all paid MIID Events (subject to terms & conditions of the event).
4. Body Corporate Members can attend MIID REKA Sessions at the members’ rate for a maximum of 2 persons.
5. Body Corporate Members will be listed in MIID Newsletter.
6. Body Corporate Members are entitled to get a members rate for advertisement in any MIID Publication.
7. Body Corporate Members will receive invitations to MIID Networking & Social Events (limited to 1 pax only).

*MIID reserves the right at its discretion to change, modify, add or remove the benefits listed at any time

APPLICATION FOR BODY CORPORATE MEMBERSHIP

Complete all sections in BLOCK letters. Insert N/A on whichever that is NOT applicable



A BODY CORPORATE DETAILS

Name of Body Corporate

Business Registration No / Date of Incorporation

LAM Body Corporate No (if any)

Business Type (Sole Proprietor / Partnership / Private Limited etc.)

Registered Business Address

Postal Address (if different from above)

Telephone Number

Fax Number

Mobile Number

Email 1

Email 2

B DIRECTORS / SHAREHOLDERS / PROPRIETOR / PARTNERS

Name of Directors/Shareholders and NRIC/Passport No (in full)	% of share holding	LAM & MIID No. (if applicable)	Designation

C CONTACT DETAILS

	Contact Person 1	Contact Person 2
Name		
Email		
Tel No. (Direct Line)		
Mobile No.		
Fax		
Position/Designation		

D NATURE OF BUSINESS (ONLY FOR INDUSTRY)

List of Products and/or Services Provided	
1.	
2.	
3.	
4.	
5.	
6.	

E DECLARATION

Declaration to be filled and signed by each of Directors and Shareholders / Proprietor / Partners of the body corporate:

To: Head, Membership Committee,

We, the undersigned, apply for registration as Body Corporate (Design Firm) under Clause 4.6.2 / Body Corporate (Industry) under Clause 4.6.3 / Body Corporate (Education) under Clause 4.6.4 (pick one) of the MIID Constitution and abide by the following:

1. particulars relating to Directors and Shareholders / Proprietor / Partners
2. a copy of the Memorandum and Articles of Association of the corporation organizations / Form D (Certificate of Registration), MQA certification (delete if not applicable) submitted with this application is a true and correct copy;
3. a copy of LAM Body Corporate certificate and copies of LAM registration certificates of all Directors and Shareholders / Proprietor / Partners, is true and correct copies (ONLY FOR DESIGN FIRM), delete if not applicable

We, upon admission as members of the body corporate, hereby jointly and severally undertake that every Director and Shareholders / Proprietor / Partners will comply with all provisions of the MIID Constitution and any rules made thereunder and will take note, implement and comply with any conditions or restrictions imposed by the MIID when approval is given to this application.

Names of Directors and Shareholders / Proprietor / Partners

Signature

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

F PROPOSAL/PROFESSIONAL RECOMMENDATION

We the undersigned, being active/valid Corporate Members of MIID, do from our personal knowledge of the above applicant, propose and recommend the company to be admitted Body Corporate Design Firm / Body Corporate Industry / Body Corporate Education (select one) member of MIID.

	PROPOSER	SECONDER
Signature	_____	_____
Name	_____	_____
MIID Membership No	_____	_____
Date	_____	_____

G COMPANY LOGO



Company chop